

- Please fill this form in using block capitals where possible.
- Use a new form for each course.
- Failure to fill in forms completely or correctly may result in processing delays.
- Visit [www.kumulus.nl](http://www.kumulus.nl) for more information, including: Course fees, Direct debit information, General Terms and Conditions, Frequently asked questions and Fees for social/cultural activities
- **TIP:** Make a copy of this enrolment form for your own records after filling it in and signing it.

## STUDENT DETAILS

Surname

First name

 ☐ m ☐ f

Street address

Postcode and town/city

Phone

Mobile

E-mail

Date of birth

## COURSE

Name of course

Day

Time

First lesson/trial lesson on

Preferred duration (individual music lessons only)

☐ 20 min. per week

☐ 30 min. per week

☐ 30 min. per fortnight (advanced level only)

\*For more individual music lessons, please contact the Music School coordinator on 06 52 08 63 77.

Do you wish to hire an instrument? ☐ Yes / ☐ No

## PAYMENT DETAILS

(only fill in if the invoice is to be paid by a parent, guardian or association, for example)

Surname

First name

 ☐ m ☐ v

Street address

Postcode and town/city

Phone

Mobile

E-mail

## BETALINGSWIJZE

☐ Payment in full by direct debit

☐ Payment in full by own payment order

☐ Payment in four instalments by direct debit

(only available if the course fee is more than €100)

Account number

BIC (international payments only)

For payment by direct debit or in instalments, the undersigned authorizes Kumulus to collect the course fees from the above-mentioned bank account number until further notice. If you disagree with the debited amount, you have eight weeks in which to instruct your bank to reverse the payment.

## DISCOUNTS

☐ FSI Korting (origineel formulier meesturen)

☐ Studentenkorting (kopie bewijs van inschrijving meesturen)

## GENERAL TERMS AND CONDITIONS

The undersigned confirms that he/she agrees to the Kumulus General Terms and Conditions and the course fees applicable on the date of enrolment.

Date

Signature

## Article 1 Terms used

The following terms are used in these General Terms and Conditions:

- 1.1** Year-long course: A course that lasts longer than 20 weeks.
- 1.2** Short course: A course that is not a year-long course.
- 1.3** Individual course: A course that is taught one to one (tutor to student).
- 1.4** Workshop: One or more lessons in a group.
- 1.5** Kumulus catchment area: Municipalities of Maastricht, Meerssen, Valkenburg a/d Geul, Eijssden-Margraten, Gulpen-Wittem, Nuth, and Vaals.
- 1.6** Course year: The period during which the course takes place.
- 1.7** Course fee: The amount due for the course taken.
- 1.8** Student discount: Discount of 25% applicable to all students who possess a valid student card. Students are considered to be those persons taking a full-time course of study lasting at least one year in Maastricht, at MBO (intermediate vocational education), HBO (higher vocational education), or university level. We do not class secondary school pupils as 'students'.
- 1.9** FSI discount: Discount provided by the DSM staff fund.

## Article 2 Enrolment

- 2.1** Applicants can enrol on a course or workshop via the website [www.kumulus.nl](http://www.kumulus.nl) or by using the enrolment form available at the reception desk.
- 2.2** After enrolling on a year-long course, a short course, or a workshop, an acknowledgement will be sent. This will be followed by a message inviting the student to attend.
- 2.3** After enrolling on an individual course, the tutor will contact the student.

## Article 3 Termination and cancellation

- 3.1** A year-long course will be tacitly renewed unless the student cancels prior to 1 July of the year in question.
- 3.2** If a year-long course is tacitly extended, the notice period is one month.
- 3.3** A workshop or short course is automatically terminated on the end date.
- 3.4** A course cannot be cancelled during the first course year, except in the following cases:
  - 3.4.1** If it is agreed in writing with the tutor before the course starts that the course can be cancelled early;
  - 3.4.2** If the student moves out of the Kumulus catchment area, in which case proof of moving outside the municipality must be provided;
  - 3.4.3** If the student can no longer pursue the course for medical reasons.
- 3.5** ODM/IDA Talentopleiding courses may not be cancelled.
- 3.6** Notice of cancellation must be sent in writing to Kumulus/Cursistenadministratie, Postbus 1992, 6201 BZ Maastricht or by e-mail to [cursistenadministratie@kumulus.nl](mailto:cursistenadministratie@kumulus.nl). The student must provide his/her address when cancelling. Students will receive confirmation of the cancellation in writing or by e-mail.

## Article 4 Refunds

- 4.1** Refunds may only be issued for cancellation in one of the cases under article 3.4.
- 4.2** Refunds due to cancellation apply only with effect from the third cancelled lesson in any course year. Only the course fee paid for the cancelled lessons will be refunded.
- 4.3** If Kumulus terminates a course prematurely, a proportional refund will be given.
- 4.4** If Kumulus decides not to run a course, the entire course fee will be refunded.
- 4.5** In the event of withdrawal by the student under article 5, there is no entitlement to a refund. If the withdrawal process is not followed in accordance with the regulations under article 5, there is no entitlement to a refund.

## Article 5 Withdrawal

Notification of withdrawal (due to illness) for a lesson must be sent by e-mail to the course tutor at least 24 hours before the course starts. The tutor's e-mail address is [voornaam.achternaam@kumulus.nl](mailto:voornaam.achternaam@kumulus.nl). So, if your tutor's name is Jan Janssen for example, then his e-mail address would be [jan.janssen@kumulus.nl](mailto:jan.janssen@kumulus.nl).

## Article 6 Placement

- 6.1** Students will be allocated places in the order in which they enrolled.
- 6.2** The student will be given information about the start date, time, and location of the course, before the beginning of the course year.

## Article 7 Termination by Kumulus

- 7.1** If there are insufficient enrolments for a course, Kumulus may decide not to run or to cancel the course.
- 7.2** If a course is oversubscribed, the student will be placed on a waiting list and kept informed in writing. An alternative may be agreed after consultation.
- 7.3** If a course is cancelled due to insufficient enrolment, at least 45 days' notice will be given prior to the start of the course.

## Article 8 Fees

- 8.1** The course fee is determined on the basis of the place of residence of the student or the business address of the association on 1 August of the year concerned. The course fee is determined on the basis of the subsidy conditions in the municipality in which the student resides or the business is established.
- 8.2** The costs of course materials and any additional activities are not included in the course fee.
- 8.3** The course fee depends on the age of the student. The age of the student on 1 August of the year concerned serves as the basis for calculating the fee.
- 8.4** VAT is charged at 21% to students taking a course who are 21 years or older.

## Article 9 Payment

- 9.1** A payment obligation arises upon enrolling for a course.
- 9.2.1** The course fee must generally be paid in full or in four instalments.
- 9.2.2** Payment in instalments is only available if the course fee exceeds €100. In this case, the course fee must be paid in four instalments. The payment must be made in proportion to the number of classes which the course comprises.
- 9.3** Students wishing to pay by means other than those referred to in article 9.2.1 may e-mail their request to [info@kumulus.nl](mailto:info@kumulus.nl).
- 9.4** Students can authorize Kumulus to set up a direct debit.
- 9.5** The payment method may not be changed during the course year.

## Article 10 Discounts and special rates

- 10.1** Students who qualify for a student discount must submit a copy of their certificate of enrolment.
- 10.2** Holders of an FSI pass qualify for an FSI discount. For more information, visit [www.stichtingfsi.nl](http://www.stichtingfsi.nl).
- 10.3** Students may qualify for a reimbursement of the course fee from their municipality. For more information, visit [www.socialezaken-mh.nl/inkomen](http://www.socialezaken-mh.nl/inkomen). Click on 'Tegemoetkoming Maatschappelijke Participatie' and select 'Tegemoetkoming in de kosten van culturele, sociale en maatschappelijke activiteiten'. Then select your municipality in the window on the right-hand side.
- 10.4** Families on a low income may submit an application through an intermediary to the Jeugdcultuurfonds (Youth Culture Fund) for children aged from 4 to 18 years. This fund provides a contribution of up to €419.75 (per 12 months) towards the course fee. This option is only available for residents of Maastricht, Meerssen, and Vaals. Options for other municipalities will be available at a later date. For more information, visit
  - [www.jeugdcultuurfonds.nl/fonds/limburg](http://www.jeugdcultuurfonds.nl/fonds/limburg)
  - [www.leergeldmaastrichtheuvelland.nl](http://www.leergeldmaastrichtheuvelland.nl)
  - [www.leergeldparkstad.nl](http://www.leergeldparkstad.nl)
- 10.5** The student is responsible for requesting these discounts from the competent authority. For the contribution from the Jeugdcultuurfonds, an application must be submitted by the parents through an intermediary.
- 10.6** Special rates apply for ODM/IDA Talentopleiding, Performance/Kumulus Danscompagnie, ensembles, choirs, orchestras, the Vooropleiding Kunstacademie, and the Oriëntatiecursus Theateropleidingen.
- 10.7** There is no entitlement to a discount for the courses listed in 10.6.

## Article 11 Liability

Kumulus accepts no liability for costs incurred by students as a result of any injury, accident, theft, or damage to property during lessons. Kumulus accepts no liability for the amount of the contributions provided by the Jeugdcultuurfonds or the discount regulations of other third parties.

## Article 12 Portrait Rights

By accepting the General Terms and Conditions, the student consents to the use by Kumulus of photographs in which he or she appears. These photographs are taken during lessons, performances, presentations, or other Kumulus activities. These will be used only as promotional material. Any questions or comments relating to these Terms and Conditions may be sent by post or by e-mail.